

Pavilion Provisional Hire Form



* denotes mandatory field

Name of Hirer*

Address*

Home Contact No

Mobile Contact No*

Email Address*

Nature of Let* (Birthday, Anniversary, etc)

Approximate Number of Guests*

Date of Hire*

Hire Time From*

Hire Time To*

Special requirements / requests including specific food allergies of guests

Declaration

Once you have read and understood the T&Cs, please return this form signed and dated to northernfieldcricketclub@gmail.com (please use Subject: Member's Let Request). Your booking will only be confirmed once full payment and your signed form are received, however this will be subject to date availability. If payment is not made at least 7 days prior to the event we reserve the right to cancel the booking.

I have read and agree to all of North Enfield Cricket Club's terms and conditions of hire in this document and understand that they may change before my hire.

Signature

Name

Date

(Affiliated to the Saracens Hertfordshire Cricket League & Club Cricket Conference)

President – R Sanders Esq.

Ground: Strayfield Road, Clay Hill, Enfield, Middlesex, EN2 9JF

<http://northernfieldcc.weebly.com/>



North Enfield
Cricket Club



@northernfieldcc

Terms and Conditions of Hire

General

Thank you for provisionally booking North Enfield Cricket Club (NECC) for your function. In order to protect and preserve a safe environment for your guests and members alike there are a number of things you need to be aware of, and confirm your agreement and understanding of, prior to the booking being confirmed.

The Club must be notified of the exact nature of the function and numbers attending in order to comply with the 2005 Licensing Act. The Committee reserve the right to decline any booking request, there is no right of appeal.

Your function must not be advertised on any social networking websites e.g. Facebook, Twitter, Instagram etc. The Club monitors these sites regularly and will withdraw the booking immediately if any reference to the Club or the function is discovered.

Parties, if approved, will be subject to a bond of £400 to cover any damage caused during the event, the bond must be paid in full at least 7 days prior to the hire date. **You are also responsible to clean the Pavilion inside and out after the event.** The bond will be returned, by the Club, subject to an inspection. However, the hirer is solely responsible for damage, replacement and repairs costs if they exceed the bond deposit.

We do have neighbours and they are to be respected at all times. Please ask your guests to leave the event as quietly as possible. All outside noise must be kept to a minimum during and after the event and under no circumstance are fireworks to be let off. If this is done by any guest then the £400 bond will be kept by the club in all circumstances.

Hiring of the pavilion is to Members of the club only. If you are not a Member then you will be required to join at the standard Social Member rate for that Membership year (Jan-Dec).

If any food is being provided during the hire please complete the attached allergy form (this is a Food Standards Agency requirement).

Strictly no alcoholic drinks to be brought onto the premises. Under certain circumstances soft drinks may be permitted by written consent of the management.

No inflatables (bouncy castles, bungee runs, etc) are allowed to be used in or outside the Clubhouse.

Day Hires - Before 6pm

A minimum of 4 hours is required to include set up and clean up time. Hire is at the rates set out below;

£25 per hour - Without the bar open.

£35 per hour - With the bar open.

Evening Hires

The Club will be available from 18.00 on the night and is licensed until 23.00 however, the bar team have the authority to close the bar early if they consider the conduct of any guests falls below a level of acceptability i.e. drunkenness, fighting, abuse etc. The pavilion must be vacated by all guests by midnight **at the latest**.

You must encourage your guests to arrive at the function at a reasonable time. Guests found arriving after 22.00 will not be allowed entry to the Club.

A room hire charge of £200* will apply to the booking (* or another amount as deemed appropriate by the NECC Committee). If you wish the hire to start prior to 6pm then this will be charged at the appropriate Day Hire rate.

Cancellation Policy

In the event that you require to cancel the booking we will return the cost paid minus £50 and any Membership Fees paid.

In the event that you wish to rearrange the event, at least 7 days notice prior to the event is given and a suitable alternative date can be found, no additional costs will be incurred.

In the event that you wish to rearrange the event, less than 7 days notice is given prior to the event and a suitable alternative date can be found, a £50 fee may be incurred.

In the event that you wish to rearrange the event, at least 7 days notice prior to the event is given and a suitable alternative date cannot be found, a full refund of the hire cost paid will be given. You will also be given the option to maintain Membership (if paid as part of the hire application) or be refunded any Membership paid and therefore not a Member of North Enfield Cricket Club. This also applies if for any reason we require to cancel the booking. The exception to this is if we cancel the booking after finding the event being advertised on social networks whereby we reserve the right to withhold £50 payment and withdraw Membership with no refund.

In the event that you wish to rearrange the event, less than 7 days notice prior to the event is given and a suitable alternative date cannot be found, a refund of the hire cost paid minus £50 will be given. You will also be given the option to maintain Membership (if paid as part of the hire application) or be refunded any Membership paid and therefore not a Member of North Enfield Cricket Club.

Club use only (Original form to be held on file by the Social Secretary)

Provisional date in Diary By Whom

Membership confirmed By Whom

Pavilion Hire Fee Paid By Whom

Allergy form applicable Date

Approved at Committee Date

Hirer Informed By Whom